Chapter Leadership Roles

**Chapter President:** Presides over chapter meetings and affairs of the chapter. Recommends appointments of stewards to union president. Chapter presidents also represent members at council meetings and conventions.

**Chapter Vice President:** Fills in for the president in the event of illness or incapacitation. Assumes the duties of the Treasurer in the absence or disability of the Treasurer.

**Chapter Treasurer:** Responsible for the chapter’s financial recordkeeping.

**Chapter Secretary:** Keeps the records of all the official proceedings.

**Chapter Executive Committee:** Depending on chapter by-laws, the chapter executive committee shall manage all affairs of the chapter, exercise the wishes of the majority of the chapter members, and verify all bills prior to payment. The chapter executive committee shall consist of all chapter officers and the immediate past president.

**Chapter Councilor:** Represent chapter members at council meetings and the convention. Elected by the chapters at a ratio of one councilor for every twenty members.

**Stewards:** Stewards are worksite union leaders who answer questions, help solve problems, and recruit new members. Depending on chapter by-laws, stewards may be elected by the members or nominated by the chapter president(s) and appointed by the union president.